

Company registration number: 06339920

Charity registration number: 1122845

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 30 June 2020

Mrs Victoria Cooper FMAAT (MIP)
Red Shoes Accounting Services
181 Wisbech Road
Unit 14 E-Space North
Ely
Cambridgeshire
CB6 1RA

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Contents

Reference and Administrative Details	1
Strategic Report	2
Trustees' Report	3 to 6
Statement of Trustees' Responsibilities	7
Independent Examiner's Report	8
Statement of Financial Activities	9 to 10
Balance Sheet	11
Notes to the Financial Statements	12 to 18

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Reference and Administrative Details

Trustees	Richard Cretney Taylor Lorraine Partridge Christina Rowland-Jones Margaret Chloe Ingram Helen Mary McCallum Emma Howes Wendy Madeleine Cooter-Baker Catherine Hatcher Ray Charlie June Mccappin Dr Simon Paul Willson Emma Louise Bigg Dr Siobhan Anna Whitley
Secretary	Emily Bradfield
Principal Office	Cambridge Junction Clifton Way Cambridge Cambridgeshire CB1 7GX
Company Registration Number	06339920
Charity Registration Number	1122845
Independent Examiner	Mrs Victoria Cooper FMAAT (MIP) Red Shoes Accounting Services 181 Wisbech Road Unit 14 E-Space North Ely Cambridgeshire CB6 1RA

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Strategic Report for the Year Ended 30 June 2020

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 30 June 2020, in compliance with s414C of the Companies Act 2006.

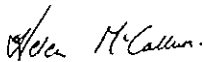
Principal risks and uncertainties

Risk Management

The trustees are conducting their own review of the major risks to which the charity is exposed, and, as part of this process, they are implementing a risk management strategy comprising:

- (i) an annual review of the risks which the charity may face;
- (ii) the establishment of systems and procedures to mitigate those risks identified in the plan; and
- (iii) the implementation of procedures designed to minimise any potential impact on the charity should any of those risks materialise.

The strategic report was approved by the trustees of the charity on 8 April 2021 and signed on its behalf by:



.....
Helen Mary McCallum
Trustee

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 30 June 2020.

Objectives and activities

Objectives, strategies and activities

The object of the charity is the relief of poverty; particularly amongst residents of the county of Cambridgeshire (including Peterborough) by the amelioration of social deprivation suffered by those with mental health problems, including learning difficulties or other relevant conditions within the ambit of the Cambridgeshire and Peterborough Mental Health Partnership NHS Trust or any successor organisation or organisations) by promoting the provision of facilities for enjoying and experiencing the arts in all its forms.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Structure, governance and management

Recruitment and appointment of trustees

New trustees are appointed by a majority of trustees in office at that time.

Induction and training of trustees

The trustees are currently reviewing the procedures in place for trustee induction and training by reference to guidance published by the Charity Commission.

Organisational structure

The charity has a board of trustees who meet quarterly and are responsible for its strategic direction and policy. An executive director has been appointed by the trustees to manage the day to day operations of the charity.

Major risks and management of those risks

Risk Management

The trustees are conducting their own review of the major risks to which the charity is exposed, and, as part of this process, they are implementing a risk management strategy comprising:

- (i) an annual review of the risks which the charity may face;
- (ii) the establishment of systems and procedures to mitigate those risks identified in the plan; and
- (iii) the implementation of procedures designed to minimise any potential impact on the charity should any of those risks materialise.

It was all change for Arts & Minds in 2019-2020. A number of staff changes, moving office from Norfolk Street to Cambridge Junction and a worldwide pandemic all created a year to remember.

Throughout all this Arts & Minds continued to offer high quality arts activities for people of all ages experiencing mental health problems in Cambridgeshire and Peterborough – perhaps not quite as many as we would in a normal year but with a significant impact on those who were able to participate and described as a “lifeline in a troubling year” for some.

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Trustees' Report

This year has seen new initiatives and new ways of delivering for people. We have taken steps to broaden our income streams to ensure the long-term sustainability of the organisation. We have begun to explore community fundraising, increase our efforts to attract individual donors and to seek modest contributions from participants, taking care to ensure that this is never a barrier to participation.

We addressed the Coronavirus pandemic and consequent lockdown in March 2020 by moving rapidly to shift many of our programmes online and to try to address the needs of our participants who could not engage in this way by mailing or delivering art materials and programmes to them at home. While the uncertainty of the situation meant that we couldn't recruit as we would normally do, this did mean that we were able to continue to offer support to those already in touch with us and was very well received among those we managed to reach.

Social Media & Communications

In June 2019, we conducted a social media review, including an audit of the charity's social media streams with the aim of developing a social media strategy. This has undoubtedly contributed to our community fundraising efforts.

In the year from July 2019, Twitter followers increased to 3,880 and Facebook to 1860. LinkedIn, a new addition to our social media platforms, has a following of organisations and professionals of 138. Lastly, we launched a new Instagram account in May 2020, which had over 100 followers by the end of June 2020.

Arts & Minds continues to be committed to its role in influencing the development of arts-based social prescribing across the country. The curtailment of many national activities due to the pandemic and the slightly uncertain position we found ourselves in locally has meant that our activities in this area were restricted this year. Nevertheless, our Director, Dr Emily Bradfield, was invited to present at two conferences in November 2019: the Herts Year of Culture 2020 Social Prescribing Conference, organised by Creative Hertfordshire, and Let's Talk About Loneliness (with Jane Rich at Cambridge Community Arts), organised by the Campaign to End Loneliness, Cambridgeshire County Council and Peterborough City Council.

Fundraising

In this peculiar year, the Trustees were very grateful for the support of long-term funders such as the PYE Foundation and South Cambridgeshire District Council. And we would particularly like to acknowledge the funders who moved swiftly to support activities which had to be delivered in a very different way to meet the restrictions created by the coronavirus. We have received funding this year from: Cambridgeshire Community Foundation; Comic Relief Community Fund; Eveyln Trust; Ecclesiastical; The Fore; Cambridge City Council, National Lottery Fund and Arts Council England.

In addition to grants received from Trusts and Foundations, we ran a couple of successful online fundraising campaigns and received ongoing support through participant contributions and individual donations. We were also delighted to be selected by Dr Marten's (Cambridge) and the first Cambridge Invitational Art Contest and Exhibition, as their chosen charity.

We continue to work hard to raise sufficient funds, whilst keeping our costs as low as possible.

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Trustees' Report

Arts on Prescription

Arts & Minds continued our Arts on Prescription (AoP) programme in Cambridge this year. Due to financial challenges we were able to run one AoP programme in partnership with the University of Cambridge Museums in Autumn 2019. The programme was led by professional artist Caroline Wendling and Counsellor Alison Gilling. We were due to start programmes in Cambridge, St Ives and Peterborough when Covid 19 hit, which unfortunately meant that we were unable to run further face to face AoP programmes this year. However, we were fortunate to have received a grant from the Comic Relief Community Fund which we were able to use for two adapted Virtual Arts on Prescription programmes which launched in June 2020; one for Peterborough participants and the another for Cambridge participants. This was a new venture for all of us, as we had not previously worked online and we were delighted to work with professional artists Caroline Wendling and Susanne Jasilek, as well as with our partners at the Fitzwilliam Museum and Museum of Archaeology, University of Cambridge Museums.

Michaelhouse Singers

Our open-access choir, in partnership with the Michaelhouse Centre and Friends of Michaelhouse, provides friendly, weekly communal singing sessions for people with a wide range of mental health challenges, their families and carers in the beautiful chancel at Michaelhouse Centre. The group is funded through member donations and the monthly concert programme held at Michaelhouse. In January 2020, the singers gave a superb performance for Burns Night. The choir is led by Anne Taylor, a professional musician who runs a range of music groups and classes across Cambridge. In March 2020, due to Covid 19, we quickly adapted to run 13 'Singing at Home' sessions, including pre-recorded videos recorded by Anne to enable members to sing along at home and 2 live online sessions, which provided a much needed opportunity for members to see one another, albeit over video.

Pottery 4 Dementia

Following a shortfall on funding, we unfortunately had to put our pottery group for younger people with dementia and their carers on hold at the end of September 2019. However, with a successful online fundraising campaign (established by our intern at the time) and a grant being awarded from the D&J Lloyd Community First Fund, a charitable fund managed by Cambridgeshire Community Foundation, we were able to restart weekly sessions in November 2019. The sessions are led by two local potters, Bob Race and Sheera Grummitt and take place weekly at the Rachel Dornor Studios in Cambridge. After the government's announcement of Covid 19 and going into lockdown we were able, after a short hiatus, to adapt the sessions to run online, with deliveries of clay to members' houses and 10 weekly online sessions from April 2020.

Creative Cafe

We launched a new initiative in January 2020 - a friendly, drop-in at Cambridge Junction, where we are a resident company. The initiative came about due to increasing requests from our Arts on Prescription participants, and other members, to have an opportunity to continue their creative connections after they finish their programme. This monthly drop-in cafe is open to everyone, though particularly welcomes people experiencing mental health challenges for creativity, coffee and conversation. We were able to run two cafe sessions at Cambridge Junction before Covid 19. However, we were fortunate to secure some emergency funding from the Cambridgeshire Coronavirus Community Fund (managed by Cambridgeshire Community Foundation) to develop an 8-week Virtual Creative Cafe programme which ran online (June - July 2020).

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Trustees' Report

Fullscope

In the previous year, Arts & Minds had led a consortium of 7 small charities focused on young people's mental health and won a significant 3-year grant from the National Lottery Community Fund to deliver a collaborative project to improve services for younger people known as *Fullscope*. The project launched in September 2019 with Arts & Minds acting as managing partner and employing the Fullscope Director. After some months of operation, it became clear that the infrastructure needed to support the consortium would create a significant imbalance for Arts & Minds and, with the Lottery's approval, the management arrangements were transferred to one of the larger partners in the consortium. Arts & Minds remains a full partner in the consortium and joined forces with Cambridge Curiosity and Imagination, another Fullscope member, to run one of our Covid programmes funded through Fullscope. We continue to be committed to partnership working wherever this can benefit the individuals and groups we serve.

Our Staff, Volunteers and Supporters

This year saw significant changes in our staffing levels. Lucy Oliver-Harrison joined as Director in April 2019 and was replaced by Dr Emily Bradfield in October 2019. In addition, our long-term Admin/Finance Administrator moved on in November 2019 and our long-term Programme Manager moved on to a new role as a professional counsellor in July 2019. We thank them both for many years of work with us. In September 2019, a volunteer joined us as Administrator and was given a short-term contract, with increased hours from April 2020.

Alongside our small staff team, all of whom work part time, we worked with freelance project workers who delivered our various programmes. In addition, we have the support of four ambassadors, and a team of volunteers who have supported delivery of the Michaelhouse Singers, Pottery 4 Dementia and Arts on Prescription programmes, as well as developing our Social Media Strategy and delivery, marketing and communications and impact strategy development. Finally, we have a non-executive board of eleven trustees.

Reserves Policy

Throughout what has undoubtedly been a difficult year financially, we have managed to retain reserves of £12,500.00 in line with our policy, sufficient to honour our obligations in the event of the charity ceasing operations.

A Big Thank You

Once again we would like to thank everyone who has given time and expertise freely to assist Arts & Minds over the past year, in particular: our trustees; our volunteers: Elina Bresle (programme intern); Emra Monteiro (Pottery for Younger People with Dementia); Ayumi Asai (Michaelhouse Singers); Nathan Castley (social media); Marion Carey (impact); and Sam Whyte (communications); our ambassadors: Graham Spinks who designed our new website, David Jordan, Wendy Dear and Peter Bailey, our wonderful artists and counsellors: Anne Taylor (Michaelhouse Singers), Caroline Wendling, Susanne Jasilek and Alison Gilling, (Arts on Prescription), Bob Race and Sheena Grummitt (Pottery for Younger People with Dementia).

The above report has been prepared in accordance with the small companies act 2006. It was approved by the Trustees on 08/04/2021 and signed on their behalf.



Helen McCallum

Trustee

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Statement of Trustees' Responsibilities

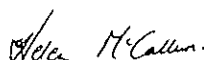
The trustees (who are also the directors of The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 8 April 2021 and signed on its behalf by:



.....
Helen Mary McCallum
Trustee

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Independent Examiner's Report to the trustees of The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 June 2020 which are set out on pages 9 to 18.

Respective responsibilities of trustees and examiner

As the charity's trustees of The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My firm does provide bookkeeping and payroll services to the charity and therefore the Financial Reporting Council's Revised Ethical Standard has been applied to ensure independence.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Mrs Victoria Cooper FMAAT (MIP)
AAT

Red Shoes Accounting Services
181 Wisbech Road
Unit 14 E-Space North
Ely
Cambridgeshire
CB6 1RA

8 April 2021

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

**Statement of Financial Activities for the Year Ended 30 June 2020
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	3	39,566	7,567	47,133
Charitable activities	4	3,755	23,571	27,326
Investment income	5	162	-	162
Total income		<u>43,483</u>	<u>31,138</u>	<u>74,621</u>
Expenditure on:				
Raising funds	6	-	(1,181)	(1,181)
Charitable activities	7	<u>(33,138)</u>	<u>(15,723)</u>	<u>(48,861)</u>
Total expenditure		<u>(33,138)</u>	<u>(16,904)</u>	<u>(50,042)</u>
Net income		<u>10,345</u>	<u>14,234</u>	<u>24,579</u>
Net movement in funds		10,345	14,234	24,579
Reconciliation of funds				
Total funds brought forward		<u>12,494</u>	<u>16,956</u>	<u>29,450</u>
Total funds carried forward	14	<u>22,839</u>	<u>31,190</u>	<u>54,029</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:				
Donations and legacies	3	12,976	24,331	37,307
Charitable activities	4	3,000	46,608	49,608
Investment income	5	132	-	132
Total income		<u>16,108</u>	<u>70,939</u>	<u>87,047</u>
Expenditure on:				
Raising funds	6	(342)	(9,606)	(9,948)
Charitable activities	7	<u>(40,984)</u>	<u>(50,532)</u>	<u>(91,516)</u>
Total expenditure		<u>(41,326)</u>	<u>(60,138)</u>	<u>(101,464)</u>
Net (expenditure)/income		<u>(25,218)</u>	10,801	(14,417)
Transfers between funds		<u>25,200</u>	<u>(25,200)</u>	<u>-</u>
Net movement in funds		(18)	(14,399)	(14,417)
Reconciliation of funds				
Total funds brought forward		<u>12,512</u>	<u>31,355</u>	<u>43,867</u>
Total funds carried forward	14	<u>12,494</u>	<u>16,956</u>	<u>29,450</u>

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

**Statement of Financial Activities for the Year Ended 30 June 2020
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

		Unrestricted funds		Restricted funds	Total 2020
	Note	Designated £	General £	£	£
Income and Endowments from:					
Donations and legacies	3	-	39,566	7,567	47,133
Charitable activities	4	-	3,755	23,571	27,326
Investment income	5	-	162	-	162
Total Income		-	43,483	31,138	74,621
Expenditure on:					
Raising funds	6	-	-	(1,181)	(1,181)
Charitable activities	7	-	(33,138)	(15,723)	(48,861)
Total Expenditure		-	(33,138)	(16,904)	(50,042)
Net income		-	10,345	14,234	24,579
Net movement in funds		-	10,345	14,234	24,579
Reconciliation of funds					
Total funds brought forward		12,500	(6)	16,956	29,450
Total funds carried forward	14	12,500	10,339	31,190	54,029

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2019 is shown in note 14.

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

(Registration number: 06339920)
Balance Sheet as at 30 June 2020

	Note	2020 £	2019 £
Current assets			
Debtors	11	1,626	2,367
Cash at bank and in hand	12	<u>211,470</u>	<u>69,061</u>
		213,096	71,128
Creditors: Amounts falling due within one year	13	<u>(159,067)</u>	<u>(41,678)</u>
Net assets		<u>54,029</u>	<u>29,450</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		31,190	16,956
Unrestricted income funds			
Unrestricted funds		<u>22,839</u>	<u>12,494</u>
Total funds	14	<u>54,029</u>	<u>29,450</u>

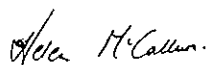
For the financial year ending 30 June 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 9 to 13 were approved by the trustees, and authorised for issue on 8 April 2021 and signed on their behalf by:



.....
Helen Mary McCallum
Trustee

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Notes to the Financial Statements for the Year Ended 30 June 2020

1 Charity status

The charity is limited by guarantee, incorporated in , and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Cambridge Junction
Clifton Way
Cambridge
Cambridgeshire
CB1 7GX

These financial statements were authorised for issue by the trustees on 8 April 2021.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 7 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Notes to the Financial Statements for the Year Ended 30 June 2020

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from tax on in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Notes to the Financial Statements for the Year Ended 30 June 2020

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

3 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
Donations and legacies;				
Donations from individuals	29,226	7,317	36,543	21,091
Regular giving and capital donations	10,340	250	10,590	16,216
	<u>39,566</u>	<u>7,567</u>	<u>47,133</u>	<u>37,307</u>

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Notes to the Financial Statements for the Year Ended 30 June 2020

4 Income from charitable activities

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General	£	£	£
	£			
	3,755	23,571	27,326	49,608

5 Investment income

	Unrestricted funds	Total 2020	Total 2019
	General	£	£
	£		
Interest receivable and similar income; Interest receivable on bank deposits	162	162	132

6 Expenditure on raising funds

a) Costs of trading activities

	Note	Restricted funds	Total 2020	Total 2019
		£	£	£
Costs of goods sold		1,181	1,181	9,948
		1,181	1,181	9,948
				Total 2020
				£

7 Expenditure on charitable activities

	Note	Unrestricted funds	Restricted funds	Total 2020	Total 2019
		General	£	£	£
		£			
Allocated support costs	8	31,601	15,723	47,324	90,834
Governance costs	8	1,537	-	1,537	682
		33,138	15,723	48,861	91,516

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Notes to the Financial Statements for the Year Ended 30 June 2020

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds		
	General £	Total 2020 £	Total 2019 £
Other governance costs	40	40	66
Allocated support costs	1,497	1,497	616
	<u>1,537</u>	<u>1,537</u>	<u>682</u>

9 Staff costs

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2020 No	2019 No
Employees	<u>4</u>	<u>3</u>

No employee received emoluments of more than £60,000 during the year.

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Notes to the Financial Statements for the Year Ended 30 June 2020

10 Taxation

The charity is a registered charity and is therefore exempt from taxation.

11 Debtors

	2020 £	2019 £
Trade debtors	1,059	-
Other debtors	567	2,067
	<u>1,626</u>	<u>2,067</u>

12 Cash and cash equivalents

	2020 £	2019 £
Cash at bank	<u>211,470</u>	<u>69,061</u>

13 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	2,504	7,539
Other creditors	144,892	-
Accruals	780	600
Deferred income	10,891	33,539
	<u>159,067</u>	<u>41,678</u>

14 Funds

	Balance at 1 July 2019 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 30 June 2020 £
Unrestricted funds					
General	(6)	14,095	(33,098)	29,348	10,339
Designated	<u>12,500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,500</u>
Total unrestricted funds	12,494	14,095	(33,098)	29,348	22,839
Restricted funds	<u>16,956</u>	<u>27,813</u>	<u>(15,723)</u>	<u>2,144</u>	<u>31,190</u>
Total funds	<u>29,450</u>	<u>41,908</u>	<u>(48,821)</u>	<u>31,492</u>	<u>54,029</u>

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Notes to the Financial Statements for the Year Ended 30 June 2020

15 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Current assets	213,096	213,096
Current liabilities	<u>(159,067)</u>	<u>(159,067)</u>
Total net assets	<u><u>54,029</u></u>	<u><u>54,029</u></u>
	Unrestricted funds General £	Total funds £
Current assets	71,128	71,128
Current liabilities	<u>(41,678)</u>	<u>(41,678)</u>
Total net assets	<u><u>29,450</u></u>	<u><u>29,450</u></u>

16 Analysis of net funds

	At 1 July 2019 £	Financing cash flows £	At 30 June 2020 £
Cash at bank and in hand	<u>69,061</u>	<u>145,673</u>	<u>214,734</u>
Net debt	<u><u>69,061</u></u>	<u><u>145,673</u></u>	<u><u>214,734</u></u>

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Statement of Financial Activities by fund for the Year Ended 30 June 2020

Unrestricted funds

	Designated Funds A 2020 £	General Funds A 2020 £
Income and Endowments from:		
Donations and legacies	-	29,226
Investment income	-	162
Total income	<u>-</u>	<u>29,388</u>
Expenditure on:		
Charitable activities	-	(40)
Total expenditure	<u>-</u>	<u>(40)</u>
Net income	<u>-</u>	<u>29,348</u>
Net movement in funds	-	29,348
Reconciliation of funds		
Total funds brought forward	<u>12,500</u>	<u>(6)</u>
Total funds carried forward	<u>12,500</u>	<u>29,342</u>

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Statement of Financial Activities by fund for the Year Ended 30 June 2020

	Restricted funds					
	Arts on Prescription 2020 £	Michaelhouse Singers 2020 £	Creative Care 2020 £	YOD Pottery 2020 £	Creative Cafe 2020 £	Mobile Studio 2020 £
Income and Endowments from:						
Donations and legacies	2,178	2,869	-	2,520	-	-
Charitable activities	<u>6,456</u>	<u>-</u>	<u>9,200</u>	<u>3,200</u>	<u>4,715</u>	<u>-</u>
Total income	<u>8,634</u>	<u>2,869</u>	<u>9,200</u>	<u>5,720</u>	<u>4,715</u>	<u>-</u>
Expenditure on:						
Raising funds	(285)	-	(376)	(520)	-	-
Charitable activities	<u>(5,303)</u>	<u>(2,372)</u>	<u>(1,511)</u>	<u>(2,246)</u>	<u>(1,800)</u>	<u>-</u>
Total expenditure	<u>(5,588)</u>	<u>(2,372)</u>	<u>(1,887)</u>	<u>(2,766)</u>	<u>(1,800)</u>	<u>-</u>
Net income	3,046	497	7,313	2,954	2,915	-
Transfers between funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds	3,046	497	7,313	2,954	2,915	-
Reconciliation of funds						
Total funds brought forward	<u>1,902</u>	<u>3,454</u>	<u>-</u>	<u>(13)</u>	<u>-</u>	<u>11,613</u>
Total funds carried forward	<u>4,948</u>	<u>3,951</u>	<u>7,313</u>	<u>2,941</u>	<u>2,915</u>	<u>11,613</u>

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Statement of Financial Activities by fund for the Year Ended 30 June 2020

	Total Restricted funds 2020 £	Restricted funds 2019 £
Income and Endowments from:		
Donations and legacies	7,567	24,331
Charitable activities	<u>23,571</u>	<u>46,608</u>
Total income	<u>31,138</u>	<u>70,939</u>
Expenditure on:		
Raising funds	(1,181)	(9,606)
Charitable activities	<u>(15,723)</u>	<u>(50,532)</u>
Total expenditure	<u>(16,904)</u>	<u>(60,138)</u>
Net income	14,234	10,801
Transfers between funds	<u>-</u>	<u>(25,200)</u>
Net movement in funds	14,234	(14,399)
Reconciliation of funds		
Total funds brought forward	<u>16,956</u>	<u>31,355</u>
Total funds carried forward	<u><u>31,190</u></u>	<u><u>16,956</u></u>

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Detailed Statement of Financial Activities for the Year Ended 30 June 2020

	2020		Restricted funds £	2020	Total 2019 £
	Unrestricted funds			Total	
	Designated £	General £		£	
Income and Endowments from:					
Donations and legacies (analysed below)	-	39,566	7,567	47,133	37,307
Charitable activities (analysed below)	-	3,755	23,571	27,326	49,608
Investment income (analysed below)	-	162	-	162	132
Total income	-	43,483	31,138	74,621	87,047
Expenditure on:					
Raising funds (analysed below)	-	-	(1,181)	(1,181)	(9,948)
Charitable activities (analysed below)	-	(33,138)	(15,723)	(48,861)	(91,516)
Total expenditure	-	(33,138)	(16,904)	(50,042)	(101,464)
Net income/(expenditure)	-	10,345	14,234	24,579	(14,417)
Net movement in funds	-	10,345	14,234	24,579	(14,417)
Reconciliation of funds					
Total funds brought forward	12,500	(6)	16,956	29,450	43,867
Total funds carried forward	12,500	10,339	31,190	54,029	29,450

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Detailed Statement of Financial Activities for the Year Ended 30 June 2020

	2020		2020	
	Unrestricted funds			Total 2019
	General £	Restricted funds £	Total £	£
<i>Donations and legacies</i>				
AoP - Appeals and donations	-	1,928	1,928	6,000
MichaelHouse Singers - Appeals and donations	-	2,869	2,869	2,115
YOD Pottery - Appeals and donations	-	2,520	2,520	-
General - Appeals and donations	29,226	-	29,226	12,976
AoP - Subscriptions	-	250	250	-
Creative Care - Subscriptions	-	-	-	16,216
General - Subscriptions	10,340	-	10,340	-
	<u>39,566</u>	<u>7,567</u>	<u>47,133</u>	<u>37,307</u>

	2020		2020	
	Unrestricted funds			Total 2019
	General £	Restricted funds £	Total £	£
<i>Charitable activities</i>				
AoP - UK Government grants	-	4,500	4,500	6,500
AoP - Grants - other agencies	-	1,956	1,956	37,558
Creative Care - Grants - other agencies	-	9,200	9,200	-
YOD Pottery - Grants - other agencies	-	3,200	3,200	2,550
Mobile Studio - Grants - other agencies	-	4,715	4,715	-
General - Grants - other agencies	3,755	-	3,755	3,000
	<u>3,755</u>	<u>23,571</u>	<u>27,326</u>	<u>49,608</u>

	2020		2020	
	Unrestricted funds			Total 2019
	General £		Total £	£
<i>Investment income</i>				
General - Interest on cash deposits		162	162	132
		<u>162</u>	<u>162</u>	<u>132</u>

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Detailed Statement of Financial Activities for the Year Ended 30 June 2020

	<u>2020</u> Restricted funds £	<u>2020</u> Total £	Total 2019 £
<i>Raising funds</i>			
AoP - Direct costs	(285)	(285)	(8,606)
Creative Care - Direct costs	(376)	(376)	-
YOD Pottery - Direct costs	(520)	(520)	(1,000)
General - Direct costs	-	-	(342)
	<u>(1,181)</u>	<u>(1,181)</u>	<u>(9,948)</u>

	<u>2020</u> Unrestricted funds		<u>2020</u> Total £	Total 2019 £
	General £	Restricted funds £		
<i>Charitable activities</i>				
AoP - Wages and salaries	-	(528)	(528)	(8,154)
MichaelHouse Singers - Wages and salaries	-	(933)	(933)	-
Creative Care - Wages and salaries	-	-	-	(6,097)
YOD Pottery - Wages and salaries	-	(933)	(933)	-
General - Wages and salaries	(26,261)	-	(26,261)	(29,890)
YOD Pottery - Staff NIC (Employers)	-	(97)	(97)	(131)
General - Staff pensions (Defined contribution) - pension scheme 1	(841)	-	(841)	-
AoP - Subcontract cost	-	(5,287)	(5,287)	(26,347)
MichaelHouse Singers - Subcontract cost	-	(2,372)	(2,372)	(2,200)
Creative Care - Subcontract cost	-	(1,215)	(1,215)	(4,622)
YOD Pottery - Subcontract cost	-	(2,246)	(2,246)	(2,745)
Mobile Studio - Subcontract cost	-	(1,800)	(1,800)	-
General - Subcontract cost	(200)	-	(200)	(278)
General - Rent	(2,598)	-	(2,598)	(6,962)
General - Insurance	(483)	-	(483)	(460)
General - Telephone and fax	(148)	-	(148)	(2,276)
General - Computer software and maintenance costs	(79)	-	(79)	(264)
AoP - Printing, postage and stationery	-	(5)	(5)	-
MichaelHouse Singers - Printing, postage and stationery	-	-	-	(136)

The Cambridgeshire and Peterborough Foundation For the Arts and Mental Health

Detailed Statement of Financial Activities for the Year Ended 30 June 2020

	2020		2020	
	Unrestricted funds		Total £	Total 2019 £
	General £	Restricted funds £		
Creative Care - Printing, postage and stationery	-	(73)	(73)	-
General - Printing, postage and stationery	(239)	-	(239)	(116)
General - Trade subscriptions	(173)	-	(173)	-
Aop - Travel and subsistence	-	(11)	(11)	-
Creative Care - Travel and subsistence	-	(36)	(36)	-
General - Travel and subsistence	(173)	-	(173)	(29)
General - Rail, air and taxi fares	(121)	-	(121)	-
MichaelHouse Singers - Advertising	-	-	-	(100)
Creative Care - Advertising	-	(187)	(187)	-
General -Advertising	-	-	-	(27)
General - Staff entertaining (allowable for tax)	(238)	-	(238)	-
General - Legal and professional fees	(47)	-	(47)	-
General - Bank charges	(40)	-	(40)	(66)
General - Accountancy fees	(1,497)	-	(1,497)	(616)
	<u>(33,138)</u>	<u>(15,723)</u>	<u>(48,861)</u>	<u>(91,516)</u>

	2020	
	Total £	Total 2019 £
<i>Transfers between funds</i>		
AoP -Funds - Transfer from another fund	-	(19,000)
Creative Care - Funds - Transfer from another fund	-	(5,497)
YOD Pottery - Funds - Transfer from another fund	-	1,500
Funds - Transfer from another fund	-	(2,203)
General - Funds - Transfer from another fund	-	25,200
	<u>-</u>	<u>-</u>